

# SafetyCenter Upload Guide

How to upload video data, step by step

## BEFORE YOU START

### 1 SafetyCenter login

Your username and password.

### 2 Active video data request

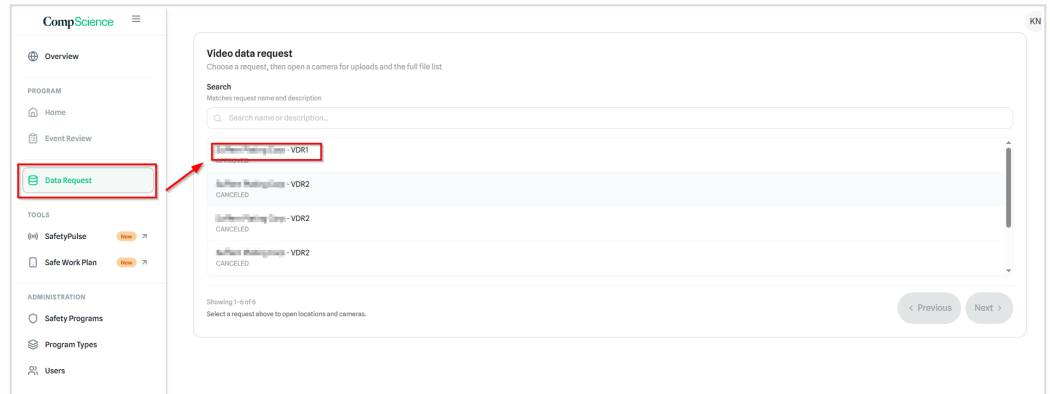
Set up by your Customer Support Engineer.

### 3 Video files on your computer

Exported from the requested date and time.

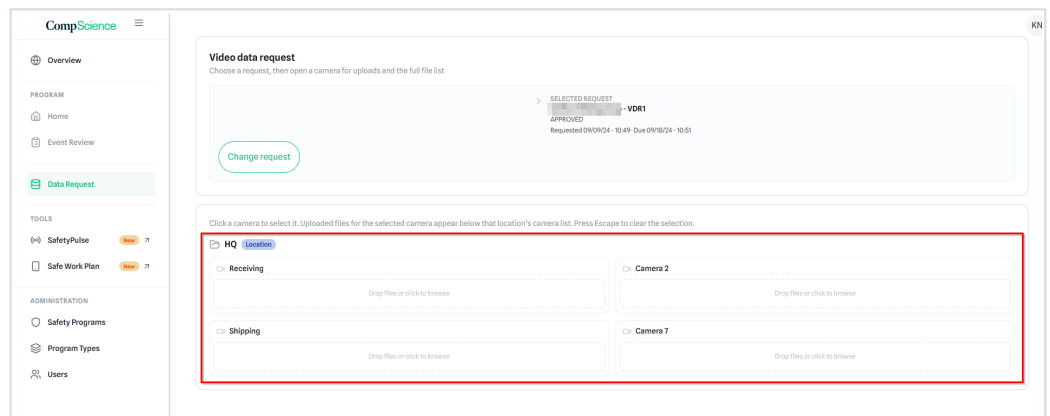
### 1 Open your video data request

Log in to SafetyCenter and click **Data Request** in the left menu. Select the active request from the list.



### 2 Find your cameras

The page lists each location at your site, with an upload box for every camera in the request.

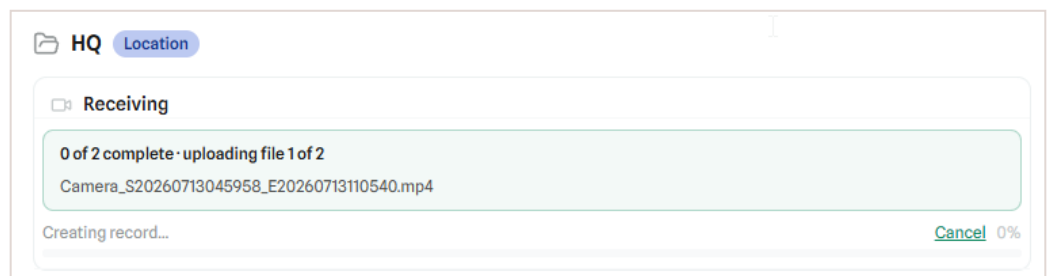


### 3 Upload your files

Drag and drop files into the matching camera's box, or click the box to browse your computer. You can add several at once. **Upload footage from the date and time your Customer Support Engineer requested**, and double-check each file lands on the camera it came from.

### 4 Let the upload finish

Files queue and upload one at a time with a progress bar. Keep the browser tab open until every file shows complete.



When the last file finishes, you are done. Your CompScience team takes it from there. **Questions? Contact your Customer Support Engineer.**